

17 February 2010

Dear Sir / Madam

**SGX Listed Companies Development Programme -  
Understanding the Regulatory Environment in Singapore: What Every Director Ought  
to Know**

Since 1 January 2003, all listed companies are required under the Listing Rules of the Singapore Exchange (SGX) to disclose their corporate governance practices in their annual reports. This is congruent with our move towards a disclosure-based philosophy of regulation. As part of our efforts to promote good corporate governance, SGX has been organising a series of corporate governance related programmes in English and Mandarin.

We will be conducting an English session on the above programme entitled 'Understanding the Regulatory Environment in Singapore: What Every Director Ought to Know', scheduled for **19 March 2010, Friday**

The programme, co-designed with the Singapore Institute of Directors (SID), covers topics on Directors' Duties and Responsibilities; Corporate Governance and SGX's Regulations and the Law. It is custom-made for the senior management / board of directors of our listed companies, with the aim to enhance their appreciation and understanding of our regulatory environment. The full programme is attached for your easy reference.

We would like to urge all companies to send your directors or representatives from the senior management team to attend this programme. Please register by completing the registration form and fax it to SID by 12 March 2010, Friday.

Should you require further clarification, please contact:

- Ms Florence Lum, Tel : (65) 6227 2838 / E-mail: [florence@sid.org.sg](mailto:florence@sid.org.sg)
- Ms Daphne Wan, Tel: (65) 6227 2838 / E-mail: [daphne@sid.org.sg](mailto:daphne@sid.org.sg)

Thank you for working with us in further developing the industry.

Yours sincerely



Lawrence Wong  
Executive Vice President  
Head, Listings

# PROGRAMME DETAILS AND REGISTRATION FORM



## **SGX Listed Companies Development Programme Understanding the Regulatory Environment in Singapore: What Every Director Ought to Know**

Co-organised by: Singapore Exchange Ltd and Singapore Institute of Directors  
Designed for: CEOs, CFOs, Directors, Board Members, Senior Management  
Date: **19 March 2010, Friday**  
Venue: **Marina Mandarin**  
Time: 9.00am to 5.30pm  
Non-SID Member: S\$520 (NETT Per Person)  
SID Member: S\$460 (NETT Per Person)

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### **Programme**

8.30 am	Registration
9.00 am	Directors' Duties and Responsibilities (Part I) Ms Kala Anandarajah Partner, Rajah & Tann LLP Council Member, Singapore Institute of Directors
10.30 am	Coffee Break
10.45 am	Directors' Duties and Responsibilities (Part II) Ms Kala Anandarajah Partner, Rajah & Tann LLP Council Member, Singapore Institute of Directors
12.00 pm	Buffet Lunch
1.15 pm	Corporate Governance and SGX's Regulations (Part I) Mrs Yvonne Goh Managing Director, KCS Corporate Services Pte Ltd Council Member, Singapore Institute of Directors
3.15 pm	Coffee Break
3.30 pm	Corporate Governance and SGX's Regulations (Part II) Mrs Yvonne Goh Managing Director, KCS Corporate Services Pte Ltd Council Member, Singapore Institute of Directors
4.30pm	Panel Discussion
5:30pm	End of Programme

# PROGRAMME DETAILS AND REGISTRATION FORM



## SGX Listed Companies Development Programme Understanding the Regulatory Environment in Singapore: What Every Director Ought to Know

### Registration Form

Please complete the registration form by **12 March 2010** and fax to: **6227 9186**

- Ms Florence Lum, Tel : (65) 6227 2838 / E-mail: florence@sid.org.sg
  - Ms Daphne Wan, Tel ; (65) 6227 2838 / E-mail: daphne@sid.org.sg
- Fees per person: (i) Non-SID members: S\$520 NETT (ii) SID members: S\$460 NETT

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### Our company would like to register the following person(s) for the Programme:

1) Name & Designation :

SID Membership :  Yes (S\$460 NETT) Membership No. \_\_\_\_\_  
 No (S\$520 NETT)

2) Name & Designation :

SID Membership :  Yes (S\$460 NETT) Membership No. \_\_\_\_\_  
 No (S\$520 NETT).

### Submitted By:

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact No: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

### Payment Option(s):

i) Bank Name/Cheque Number: \_\_\_\_\_ Total Amount: \_\_\_\_\_

Cheque Payable to: **Singapore Institute of Directors** Attn: Ms Florence Lum

Mailing address: Singapore Institute of Directors, 3 Shenton Way #15-08, Shenton House, Singapore 068805

ii) Telegraphic Transfer:

Payment details: Bank Name: **DBS Bank Limited**, Branch: **Raffles Place Branch**, Bank Code: 7171,

Beneficiary Name: **Singapore Institute of Directors**, Account Number: **048-016620-2**, Swift Code: **dbsssngsg**

Bank Name: \_\_\_\_\_ Reference No. \_\_\_\_\_

(NOTE: ALL BANK CHARGES ARE TO BE BORNE BY THE APPLICANT)

### Registration, Refund, Cancellation & Payment Policy

1. Please fax your registration form to 6227 9186 to secure a seat by 12 March 2010
2. Registration form and payment must reach the Secretariat 5 working days before the seminar.
3. SID reserves the right to refuse admission if payment is not received in full and before the event.
4. No refund will be given if participant wishes to withdraw from the seminar, however substitute delegates are welcomed, subject to SID being notified at least 2 working day before the seminar of the details of the substitute delegate.
5. A no show fee of S\$520 or S\$460 respectively will be charged if participant fails to attend the seminar after registration.